THE UNIVERSITY OF ARIZONA  
School of Music

MUS 200D/400D/500D  
WIND SYMPHONY  
Professor Gregg Hanson, conductor

4:00PM-5:50PM  
Tuesday/Thursday  
Room 170 Music Building

FALL 2014

CONDUCTOR INFO  
Professor Gregg Hanson  
Office Location: 166A Music Building  
hansong@u.arizona.edu  
Office Hours: By appointment

SEMESTER PERFORMANCE CALENDAR  
October 7, 2014       Crowder Hall  
December 9, 2014      Crowder Hall

POLICIES  
Attendance at rehearsal and concerts is mandatory. Unexcused absences from rehearsals/concerts will result in dismissal from the ensemble.

If you have an unavoidable circumstance where you need to be absent, tardy, or leave early, you must go to the UA Bands website and request an excused absence.  
http://www.cfa.arizona.edu/uabands/current/absencerequest.php

Unapproved requests will result in the lowering of your grade by a full letter. Unexcused absence from a performance will result in a failing grade.

Members are required to prepare individual parts outside of full rehearsal time.

Any use of cell phones during rehearsal will result in dismissal.

GRADING  
Letter grades are based upon rehearsal attendance and level of musical preparation. Each unexcused absence will result in one full drop in letter grade. Two tardies equal one letter grade drop.

Unexcused absences or tardiness will result in a grade drop unless the student submits and is approved through the UA Band website (see link under policy section above).
CONCERT DRESS

Men:
Black Tuxedo
White dress shirt
Black bow tie
Black shoes
Black socks

Women*:
Full-length black dress/full pants and blouse
Black formal shoes
*avoid colors or distracting jewelry

MUSIC
Please mark parts in pencil ONLY. Return music promptly and maintain folders with care. Students who lose or damage folders will be required to reimburse for them.

For all music issues contact music librarian:
Kate Nichols
nicholselsakate@email.arizona.edu

The following policies are taken from the current general catalog from the University of Arizona.

Academic Policies

Class Attendance and Administrative Drop

Students are expected to be regular and punctual in class attendance. The University believes that students themselves are primarily responsible for attendance. Instructors will provide students with written statements of their policies with respect to absences. Excessive or extended absence from class is sufficient reason for the instructor to recommend that the student be administratively dropped from the course. For those courses in which enrollment is limited, missing the first class session may be interpreted as excessive absence. If this action is filed in the Office of the Registrar by the end of the fourth week of classes, it will result in cancellation of registration in the course. The date received by the Office of the Registrar determines how the administrative drop affects the student’s academic record:

- Prior to the end of the 4th week of classes in Fall/Spring (or the end of the first week in a Summer term), the course will be deleted from the student’s record at the end of the semester.
- An administrative drop in weeks five through eight of Fall/Spring (second week in a Summer term) will result in the grade of W or E (F if a student is enrolled in the class Pass/Fail). This grade is determined by the course instructor.
- The grade of XO is awarded for students who are administratively dropped for courses taken for audit after the audit deadline to drop without a grade of W.
- After the end of the 8th week of classes in Fall/Spring (end of the third week in a Summer term), administrative drops will not be processed.
The student may notify the Dean of Students Office when an absence from class of one week or more is unavoidable. The office will maintain a file of such reports available to instructors upon request.

**PLEASE NOTE:**

Administrative drop is an instructor's option, not an obligation. Instructors are not required to drop students who fail to attend class. Any student who intends to drop or withdraw from a course must do so following drop and withdrawal instructions. Students who are enrolled in a course but fail to attend class will receive an E grade in the course.

**Prohibited Conduct:**

Students enrolled in academic credit bearing courses are subject to this Code. Conduct prohibited by this Code consists of all forms of academic dishonesty, including, but not limited to:

1. Cheating, fabrication, facilitating academic dishonesty, and plagiarism as set out and defined in the Student Code of Conduct, ABOR Policy 5-308-E.10, and F.1
2. Submitting an item of academic work that has previously been submitted or simultaneously submitted without fair citation of the original work or authorization by the faculty member supervising the work.
3. Violating required disciplinary and professional ethics rules contained or referenced in the student handbooks (hardcopy or online) of undergraduate or graduate programs, or professional colleges.
4. Violating discipline specific health, safety or ethical requirements to gain any unfair advantage in lab(s) or clinical assignments.
5. Failing to observe rules of academic integrity established by a faculty member for a particular course.
6. Attempting to commit an act prohibited by this Code. Any attempt to commit an act prohibited by these rules shall be subject to sanctions to the same extent as completed acts.
7. Assisting or attempting to assist another to violate this Code.

**Student Responsibility:**

Students engaging in academic dishonesty diminish their education and bring discredit to the academic community. Students shall not violate the Code of Academic Integrity and shall avoid situations likely to compromise academic integrity. Students shall observe the generally applicable provisions of this Code whether or not faculty members establish special rules of academic integrity for particular classes. Students are not excused from complying with this Code because of faculty members’ failure to prevent cheating.

The University seeks to promote a safe environment where students and employees may participate in the educational process without compromising their health, safety or welfare. The Arizona Board of Regents’ Student Code of Conduct, ABOR Policy 5-308, prohibits threats of
physical harm to any member of the University community, including to one’s self. Threatening behavior can harm and disrupt the University, its community and its families.

A. Prohibited Behavior

Threatening Behavior is Prohibited. “Threatening behavior” means any statement, communication, conduct or gesture, including those in written form, directed toward any member of the University community that causes a reasonable apprehension of physical harm to a person or property. A student can be guilty of threatening behavior even if the person who is the object of the threat does not observe or receive it, so long as a reasonable person would interpret the maker’s statement, communication, conduct or gesture as a serious expression of intent to physically harm.

B. Procedures for Mandatory Reporting of Threatening Behavior

If threatened by any student’s conduct to the point of reasonable fear of immediate physical harm to self, others or property:
1. Leave the area immediately.
2. Call the Police by dialing 9-1-1 to request that an officer come to the location. Inform the Police if it is a repeat occurrence.
3. Anyone who observes what appears to be threatening behavior must report it to the Dean of Students Office and in the appropriate case file a Student Code of Conduct Complaint (see ABOR Policy 5-403).
4. University employees who observe what appears to be threatening behavior must also report it to their supervisor or Department Head, who should report it to the Dean.

C. Disciplinary Process

In addition to any law enforcement action, the Dean of Students Office will investigate complaints against students and will keep records of such complaints and investigations in accordance with the Student Disciplinary Procedures (ABOR Policy 5-401, et seq.). Such records are subject to the Family Educational Rights and Privacy Act and may be shared with faculty and other University Officials who have a legitimate educational interest, and those persons who need to know in a health or safety emergency, including any person who was the object of the threat.

The person observing a threat or being threatened by a student is to complete the Student Code of Conduct Complaint Form and send it to the Dean of Students Office. This will initiate the Student Disciplinary Procedures regarding the student who is charged with exhibiting threatening behavior. Within 24 hours, the Dean of Students Office will email the person who submitted the form to confirm that the form has been received. The Dean of Students Office will communicate the progress of the investigation within ten calendar days to the person who was the object of the threat.
The Student Disciplinary Procedures shall govern all proceedings involving such complaints. The Dean of Students may suspend the student for an interim period prior to the resolution of the disciplinary proceeding if the Dean determines that the continued presence of the student poses a threat to any individual, property, or university function. Sanctions, as appropriate, may be imposed in accordance with the Student Code of Conduct, up to and including suspension or expulsion from the University. In addition to any other sanction, any student who has been found responsible for threatening behavior after an opportunity for appeal may be expelled from the University.

The Dean of Students Office may utilize a student behavior assessment committee to assist in determining whether the student can remain on campus or whether other appropriate disciplinary actions should be taken. The Student Behavior Assessment Committee is an advisory committee that shall include representatives from Counseling and Psychological Services, the Dean of Students Office, member(s) of the Faculty (including a representative of the Faculty Senate Student Affairs Policy Committee), Life and Work Connections, the Department of Risk Management, the University Police Department, and other ad hoc members and consultants as deemed necessary by the Dean of Students on a case-by-case basis. The Committee will receive its charge from the Dean of Students, as necessary.

**Disability Resources:**

If you are a new student, you have chosen to continue your education at a school with a long history of inclusion of students with disabilities. If you are a current student just now seeking services, welcome. The DRC is excited to meet you.

The University of Arizona and the Disability Resource Center are committed to assuring equal access in all aspects of the college experience, from academics to recreation to job opportunities. DRC works with personnel from all areas of the University, especially faculty, to encourage the design of an accessible campus so that students do not have to waste time and energy negotiating access.

If you have been admitted to the university and would like to get connected with the DRC now so you are set-up to use accommodations if necessary, please contact the DRC office at [http://drc.arizona.edu](http://drc.arizona.edu) to begin the process.